



GROUP Technologies
The email compliance company

Think Lotus Think GROUP

GROUP



GROUP Technologies

A Division of GROUP Business Software AG

GROUP's Email, Archiving and Administration Department

Organizational operations depend on highly-efficient modes of communication. Communication affects – more or less – all business processes. Email is heavily used for communication, in collaboration efforts and as a workflow engine. Email is a process which affects all aspects of internal and external information exchange.

Following these facts, email is the number one business critical application and is burdened with internal and external risks, regulations, policies and standards.

GROUP Technologies focuses on delivering a process-controlled, centralized and easy-to-maintain email management solution for the Lotus Domino and the Microsoft Exchange markets.

GROUP Technologies Value Proposition

Expertise: The company is a trusted advisor to its customers in the areas of email security, compliance or IT optimization and is capable of solving any business challenge in these areas through its centralized and rules-based email process management approach.

Unified console/single point of administration: Multi-level anti-virus and anti-spam, automated de-/encryption, rule-enforcement, regulatory enforcement and real time archiving through a single point of administration within the entire organization.

Simplicity: The company's email solution features easy-to-use interfaces and is efficient in solving email challenges. As a server-based solution, client/user interaction is limited and reduced to the absolute necessary minimum input by the email user. The organization-wide implementation for all users is done on the server and is easy to administer through our unified console.

Email as a business process: Company defined processes control email usage ensuring compliance with internal policies as well as regulatory requirements. Simple configuration tools allow the system to easily be adapted to satisfy the demands of growing companies and new regulations that have yet to be envisioned.

GROUP Facts

Customers: GROUP's clients include many well-known companies such as Deutsche Bank, Ernst & Young, Honda, Heineken, Allianz and Miele. More than three million users and 3,000 companies worldwide protect and organize their systems with GROUP Technologies products.



Compliance

What is compliance?

Compliance is the state of being in conformance with governmental and industrial regulations as well as corporate policies. Compliance affects all areas of an organization and all of its employees.

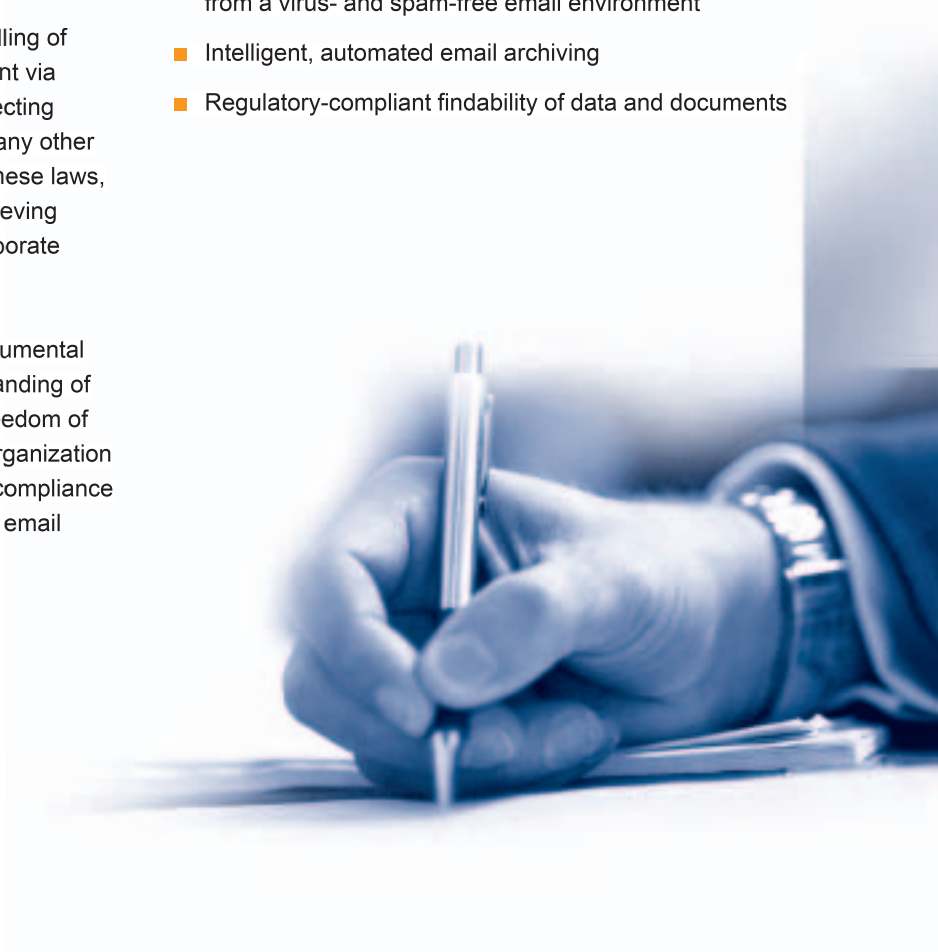
Why is compliance so enormously important to the email medium?

Numerous laws and regulations govern the handling of electronic communication and the digital data sent via electronic means. Multifaceted requirements affecting retention, security, regulatory submission and many other processes are now the norm. Compliance with these laws, regulations and requirements is essential to achieving a high degree of legal security and reducing corporate liability risks.

GROUP Technologies helps you rise to this monumental challenge. We help you develop a clear understanding of how mandates such as the 8th EU Directive, Freedom of Information Act, Basel II and SOX impact your organization and show you how to simultaneously adhere to compliance requirements and increase the efficiency of your email communication.

Your benefits on the road to a legally secure email business process:

- Comprehensive email communication that meets your specific compliance requirements
- Holistic, centralized control over the entire email process through the integration of iQ.Suite
- Permanent increases in productivity resulting from a virus- and spam-free email environment
- Intelligent, automated email archiving
- Regulatory-compliant findability of data and documents





Increase productivity and value

The lifeblood of business communication:

Email

On a daily basis around the world, every imaginable type of information is exchanged via email in nearly instantaneous time – both internally and externally. No other communication medium is as fast, simple and economical. The usage of email within business processes, however, introduces new risks. A secure and legally compliant email implementation is essential. The process-oriented control of email communication is in addition a decisive factor in increasing an organization's efficiency and productivity.

The essential success factor:

Email security

Business email contains information that is of vital interest and value to the organization and its business partners. Unfortunately, this value also makes email an attractive target for third parties who hope to illegitimately capitalize on the information it contains. Despite this reality, issues such as the confidentiality, authenticity and integrity of messages often receive little or no attention. To make matters worse, ever-present hazards like viruses and spam continuously compromise the ability to complete business processes efficiently. Email security is thus essential to averting theft, preventing damage to data and minimizing loss of productivity.

The economic success factor:

Legally secure email

Businesses are now required to retain email for specified timeframes. Modern retention requirements are, however, multifaceted and require a cross-functional solution: from the automated classification and separation of business-relevant email from spam and private correspondence, through tamper-proof archiving before delivery and adherence to statutory storage requirements and timeframes, to the intelligent and reliable findability of information – even after years – via full text search.

The strategic success factor:

Integration of email with business processes

Organizations define processes to increase efficiency and give employees and customers guidelines for interacting with one another. Processes are especially important to communications. Despite this reality, corporate policies regulating the use of email are often completely lacking. This leads not only to a waste of expensive resources, but also to elevated legal risk. Process-oriented email management alleviates these problems through the centralized definition of corporate policies that are automatically enforced for everyone across the organization.



The solution

The solution

Integration is the key to increased security and productivity in the email business process. That's why GROUP Technologies offers a comprehensive, integration-oriented solution that contains all of the necessary building-blocks needed along the way to achieving email compliance.

A workshop that brings clarity

The implementation of a legally secure email business process requires specific knowledge about the individual conditions in the business. The experts at GROUP meticulously analyze your communication process from the organizational and legal standpoints as well as the technical. An opportunity/risk profile evaluating the state of your existing email environment helps you quickly recognize the areas where you need to take action and understand how you can reliably and sustainably resolve current problems and close existing gaps.

A partner who stands by your side with advice and action throughout the entire email process

GROUP Technologies offers solutions that attend to your email throughout its entire lifecycle. From creation, processing, management and archiving all the way through secure disposal. Compliance with governmental regulations and corporate policies form the foundation of your customized email process.

A solution that delivers security and reliability

Only a robust, cross-functional solution can take control of demanding communications processes. The integration of sophisticated functions for anti-virus, anti-spam, encryption and disclaimer notification enables comprehensive email security. And when it comes to archiving, GROUP Technologies provides intelligent solutions for the legally compliant storage and efficient findability of business-relevant emails. Each of iQ.Suite's solution building-blocks brings you one monumental step forward in your effort to create a reliable foundation for a legally secure email business process.



iQ.Suite: Email security and archiving

► iQ.Suite: Email security

iQ.Suite is the dependable way to implement a secure email business process. Comprehensive and powerful, iQ.Suite protects your valuable email correspondence without compromise:

Anti-virus protection

Anti-spam protection

Encryption

Legal disclaimer

No chance for trojans, viruses & co.:

Anti-virus protection

Business networks today are under constant attack – most often through email. That's reason enough to put virus protection in place. iQ.Suite provides powerful anti-virus technology that leverages the latest advanced methods and delivers protection that doesn't back off – not even when faced with compressed or encrypted email. Intelligent fingerprint technologies unfailingly detect file attachments whose extensions have been maliciously altered.

Always a "clean" bill of health: Anti-spam protection

Unsolicited email is the plague of modern email communication. Loss of productivity and frustrated workers are the most common fallout. The iQ.Suite solution: the secure recognition of spam through a multi-layer scanning engine that leverages self-learning technologies and even puts file attachments and images to the test. And more still: iQ.Suite not only nips unsolicited email in the bud, it also prevents the unauthorized dissemination of confidential information.

Because not everyone needs to know everything: Encryption

The cry for a dependable way to ensure confidentiality is becoming increasingly louder on today's unsecured Internet. Sensitive business information being transmitted via email is especially vulnerable. iQ.Suite's secure email delivery technology seamlessly and centrally encrypts, decrypts and digitally signs your confidential email communication – all without end-user interaction. Standard protocols like PGP and S/MIME are naturally supported. iQ.Suite's centralized approach to handling, controlling and administering the entire email business process has been specifically designed with efficiency in mind.

For everything that must be said: Legal disclaimer

New laws in countries around the world now define formalized requirements for compulsory notifications that must be made in business correspondence sent via email. With iQ.Suite, the integration of pre-defined text, legal notices, liability disclaimers, security notices, waivers and other business information is centrally controllable. The organization is able to quickly and securely implement a compliant notification process.

► iQ.Suite: Email archiving

iQ.Suite is the reliable automated solution for structured archiving of incoming and outgoing emails in accordance with governmental and industrial regulations.

Efficient server load reduction

Tamper-proof archiving

Intelligent retrieval

The challenge of email archiving

Email archiving today places complex demands on business organizations, technologies and processes. Only a comprehensive solution can offer the desired level of legal compliance and fulfill the requirements for long-term archiving. The main focus lies on the effective linking of three critical areas: load reduction, tamper-proof archiving and intelligent retrieval.

Reduce server load, increase productivity

Overloaded mailboxes are an everyday challenge in most companies. Individual employees either delete the emails or create local archives. This does not necessarily benefit the company. iQ.Suite offers a feasible solution. Based on defined rules, emails are automatically archived directly from the user mailboxes. This centralized process saves valuable resources and simultaneously increases productivity at the work place.

Legal compliance makes the difference: Tamper-proof archiving

Reducing server and mailbox load is only one of the desired aspects of email archiving. Legal compliance with archiving regulations and retention periods is of importance. That is the reason why our solution offers archiving prior to delivery to the end user as well as automated, tamper-proof archiving of incoming and outgoing mails. Of course, undesired contents such as spam and newsletters can be filtered.

Intelligent search and retrieval

Archiving emails is essential to achieve legal compliance. The efficient retrieval of emails is also an important part of this process. iQ.Suite enables the user-defined search in individual archives and in the overall email archive – all the required emails and attachments are easily available. This guarantees that the required information is available upon demand at any time, for example during a corporate audit.

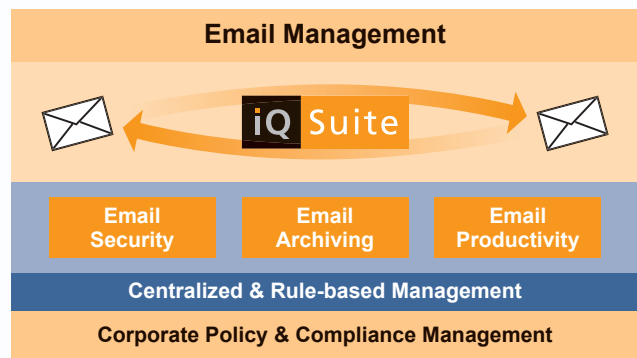


Email as a business process

iQ.Suite is available for Lotus Domino, Microsoft Exchange and SMTP gateways. Using iQ.Suite, businesses are able to optimize the performance of their email environment, increase worker productivity, reduce costs and ensure regulatory compliance.

With iQ.Suite, email becomes a secure and efficient business process that is:

- **holistic** the organization's entire email business process is viewed as a whole
- **guideline-based** all email is automatically controlled and processed using a rule-based engine that can be customized to meet the organization's individual requirements
- **highly flexible and extremely powerful** a modular architecture delivers system flexibility and enterprise scalability
- **user-friendly and cost-reducing** a server-based architecture with centralized administration shelters users from technology and reduces administration effort
- **future-safe** robustly configurable processes support the on-demand adjustments required by ever-changing governmental and industrial regulations



Want to know more ?



Contact us!

Speak with us to make your email secure and efficient.

Please call us at

Phone **+49 721 4901 0**

Fax **+49 721 4901 199**

or simply send an email to:

info@group-technologies.com

© 2009 GROUP Business Software AG

Our product descriptions are of a general and descriptive nature only. They do not stipulate any specific features nor do they represent any form of warranty or guarantee. We reserve the right to change the specifications and design of our products without notice at any time, in particular in order to keep abreast of technical developments.

The information contained in this document presents the topics from the viewpoint of GROUP Business Software AG at the time of publishing. Since GROUP Business Software AG needs to be able to react to changing market requirements, this is not

an obligation for GROUP Business Software AG and GROUP cannot guarantee that the information presented in it is accurate after the publication date.

This document is intended for information purposes only. GROUP Business Software AG does not extend warranty for this document, in either explicit or implied form. This also applies to quality, execution, standard commercial practice or suitability for a particular purpose.

All the product and company names that appear in this document may be trademarks of their respective owners.



Think Lotus Think GROUP

European Headquarters
GROUP Business Software AG

MesseTurm
60308 Frankfurt / Germany
Phone +49 69 789 8819 0
Fax +49 69 789 8819 99

Email Main Office
GROUP Business Software AG

Ottostrasse 4
76227 Karlsruhe / Germany
Phone +49 721 4901 0
Fax +49 721 4901 199

North American Headquarters
GROUP Business Software Corporation

40 Wall Street, 33rd Floor
New York, NY 10005 / USA
Phone +1 212 995 2900
Fax +1 212 995 2206

UK Office
GROUP Business Software (UK) Ltd.

3 More London Riverside
London SE1 2RE / UK
Phone +44 207 206 0001

info@group-technologies.com
www.group-technologies.com

 **GROUP**